Finding Books in the Library

How to Read Call Numbers

- Circulating Collection: The primary location of books in the Library. These books may be checked out for 3 weeks with your LBCC student ID.
- Reserve Collection (Circulation Desk): Where instructors would have their textbooks and other material if they specifically requested for it to be placed there. All reserve books and material cannot leave the Library. You can make photocopies at the library’s copiers (.10¢ a page).
- Reference Collection: Where encyclopedias, dictionaries, almanacs, and atlases are located. These books cannot be checked out of the Library. A few of the reference books are located in our databases as E-books. From the LBCC Library home page, type your search words and when you get your search results, click "e-books" under "Format".
- Periodicals, Journals & Magazines: Periodicals, journals, and magazines. These cannot be checked out of the Library. Most of the magazine and journal articles are available online in our databases through the LBCC Library home page under the tab "Articles / Databases".

Reference Desk
(LAC Library) (562) 938-4232
(PCC Library) (562) 938-3028

Circulation Desk
(LAC Library) (562) 938-4231
(PCC Library) (562) 938-3029

Library Homepage: https://www.lbcc.edu/library

Ask a Librarian: http://apps.lbcc.edu/libchat/

<table>
<thead>
<tr>
<th>Library Material</th>
<th>Loan Period</th>
<th>Fine</th>
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<tbody>
<tr>
<td>Books</td>
<td>21 Days</td>
<td>.25¢ per day (per item)</td>
</tr>
<tr>
<td>(limit to 10)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Reserve Collection</td>
<td>2 Hours (unless otherwise stated)</td>
<td>Hourly Items .25¢ per hour (per item)</td>
</tr>
<tr>
<td>Book Material from the Reserve Collection cannot leave the Library.</td>
<td></td>
<td>Overnight Items $3.00 per day (per item)</td>
</tr>
<tr>
<td>Reference Books</td>
<td>All Reference Books cannot be checked out.</td>
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<tr>
<td>Reference Collection</td>
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<tr>
<td>Periodicals, Journals &amp; Magazines</td>
<td>All Periodicals, Journals &amp; Magazines cannot be checked out.</td>
<td></td>
</tr>
<tr>
<td>Periodical Collection</td>
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Liberal Arts Campus Library
4901 E. Carson Street
Long Beach, CA 90808
(562) 938-4232

Pacific Coast Campus Library
1305 E. Pacific Coast Highway
Long Beach, CA 90806
(562) 938-3028

Additional policy information at https://www.lbcc.edu/post/borrowing-renewing
In order to find books in the Long Beach City College Library, you will have to visit our website: https://www.lbcc.edu/library
With your valid LBCC student ID, you will be able to check out books from the circulating collection for three weeks and can be renewed twice.

A Here is the Long Beach City College website.
- Find “Academics” at the top of the page & click it.
- Click on “Library.”

B This is the Long Beach City College Library website.
- To find books, eBooks, and articles click on “Find Books, Articles, & More.”

C This is the Long Beach City College Library website.
- Click on “Search Our Library Catalog” to find books and eBooks.

D Just type your topic in the box or… If you want to narrow your search by title or keyword use:
  - Search for the book’s title with a ti
    Example: ti: Romero and Juliet
  - Search by keyword with a kw
    Example: kw: English Plays

E Books in the LBCC Libraries are here. Click on a book’s title so you will be able to see where it is in the library.

F Information about the book you selected. You will be able to find the book’s title, author, publisher, and other information here. You will be able to find it on the shelf.

Narrow your search to print books, eBooks, or to books published within the past 5 years.

There might be a copy of this book available at a local library if you look at “Libraries Worldwide.” With your LBCC student ID, you are able to borrow books from the CSU Long Beach Library!

The book’s location and call number will be here. (Flip this page over to see how to find your book! The book’s availability will also be listed (if the book was not checked out of the library).

Book Shelves: You may check the book out of the library for 3 weeks.

Reserve Collection: These books may only be checked out for 2 hours and must remain in the library at all times.

Also, which campus the book may be found:
LAC (Liberal Arts Campus)
PCC (Pacific Coast Campus)